



ROSEVILLE POLICE DEPARTMENT

1051 Junction Boulevard, Roseville, CA 95678
Permits/Licensing: (916) 746-1069

YOU CAN NOT DO BUSINESS AS A SECONDHAND DEALER IN THE CITY OF ROSEVILLE UNTIL YOU RECEIVE YOUR DOJ LICENSE AND CITY PERMIT. Pawn Broker/Secondhand Dealer Licenses shall be issued for a term of two years from the date of issuance without a qualified renewal. **Applications for permit renewals must be submitted at least 20 calendar days prior to expiration of the existing permit and state issued license per RMC 10.67.060.**

Mail documents and payment to the Roseville Police Department at 1051 Junction Boulevard, Roseville, CA 95678 (Attention: Permit Coordinator).

PAWN BROKER/SECONDHAND DEALER LICENSE (New Licenses)

1. Applicant and the Establishment Owner's California Driver's License, Calif. ID Card, or other approved government-issued identification
2. Current City of Roseville Business License (HDL Companies <https://roseville.hdlgov.com> 916-727-6868)
3. Completed Pawn Broker/Secondhand Dealers License Application (DOJ Form JUS 125)
4. Department of Justice Non-refundable application fee of **\$300.00** (Check payable to the Department of Justice, sent by mail to the Roseville Police Department)
5. City of Roseville Non-refundable processing fee of **\$135.00** for new applicants (Check payable to the City of Roseville, sent by mail to the Roseville Police Department)
6. LiveScan fingerprint service for each person listed on the application + **\$32.00** Non-refundable DOJ fee + **\$20.00** Non-refundable LiveScan fingerprint fee – Payable at the time of the LiveScan service. Provide a completed copy of the LiveScan form.
7. Multiple Secondhand Dealer or Pawnbroker Businesses – Do any parties to this application have a financial interest in any other Secondhand Dealer or Pawnbroker Business in California? If so, please provide the Business Name, Address, City, and State assigned Secondhand Dealer or Pawnbroker License Number.

PAWN BROKER/SECONDHAND DEALER LICENSE (Renewals)

1. Applicant and the Establishment Owner's California Driver's License, Calif. ID Card, or other approved government-issued identification
2. Current City of Roseville Business License (HDL Companies <https://roseville.hdlgov.com> 916-727-6868)
3. Completed Pawn Broker/Secondhand Dealers License Application (DOJ Form JUS 125)
4. Department of Justice Non-refundable application fee of **\$300.00** (Check payable to the Department of Justice, sent by mail to the Roseville Police Department)
5. City of Roseville Non-refundable processing fee of **\$90.00** for renewals (Check payable to the City of Roseville, sent by mail to the Roseville Police Department)
6. Multiple Secondhand Dealer or Pawnbroker Businesses – Do any parties to this application have a financial interest in any other Secondhand Dealer or Pawnbroker Business in California? If so, please provide the Business Name, Address, City, and State assigned Secondhand Dealer or Pawnbroker License Number.